



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
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**Requirements for Students Graduating from  
Approved Higher Education Programs**

**To apply for FULL CERTIFICATION as an Early Intervention Specialist**

After receiving PCAS, and subsequently completing 1440 hours of employment in a Department of Public Health-certified Early Intervention Program, you are eligible for Full Early Intervention Specialist Certification. **Application for full certification must be completed within (3) three years from the date the PCAS is issued.**

To apply for this certification, please submit the following:

- A completed application for Full Early Intervention Specialist Certification;
- Documentation of attendance at Parts I and II of "Building a Community" (such as applicant's Certificate of Completion);
- A copy of applicant's Provisional Certification with Advanced Standing certificate;
- A letter of endorsement from applicant's Early Intervention Program Director which provides:
  - A) An overall description of applicant's role and responsibilities in your present position;
  - B) A general assessment of applicant's current knowledge and skills in implementing those roles and responsibilities; and
  - C) Documentation of the number of hours applicant has worked since receiving PCAS. The Full Early Intervention Specialist Certificate requires completion of a total of 1440 hours **after** the effective date of PCAS (not including practica and internship hours).

If you have questions, please contact the Assistant Certification Coordinator at 617 -624-5419 or Susan.Breen@state.ma.us.